



PONJESLY COLLEGE OF ENGINEERING

NAGERCOIL-629003.

PJCE/IQAC Meeting/2017-18/002

Date: 04-07-2017

CIRCULAR

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 07-07-2017 at 3:00 pm in the Conference hall. All the IQAC members are informed to attend the meeting.

Agenda for the Meeting:

1. Introduction of IQAC members
2. Objectives of IQAC by the IQAC Chair person
3. Activities of IQAC by the IQAC Coordinator



Principal

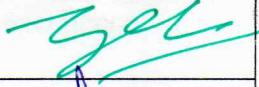



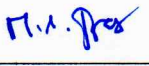





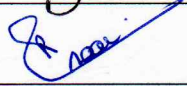
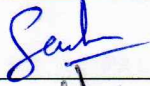



Copy forward to:

1. The Honorable Chairman sir for kind information
2. All HOD's
3. IQAC Committee members

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Minutes of the IQAC Meeting held on 07-07-2017

Members Attended:

Sl. No.	Name	Category	Signature
1	Shri. Pon Robert Singh	Patron	
2	Dr.K.Thyagarajan	Chair Person	
3	Mrs.Bijulah Singh	Management Representative	
4	Prof.M.R.Geetha	IQAC Coordinator	
5	Prof.S.Arulson Daniel	Senior Administrative Officer	
6	Prof.Shaju Prakash	Member-Faculty	
7	Dr.G.Arumugasamy	Member-Faculty	
8	Dr.V.Anand	Member-Faculty	
9	Prof.Manju.C.Thayammal	Member-Faculty	
10	Prof.Banerji	Member-Faculty	
11	Prof.A.Saravanan	Member-Faculty	
12	Prof.Preeta Sherly	Member-Faculty	
13	Prof.R.Isaac Sajan	Member-Faculty	
14	Prof.N.K.Arulraj	Member-Faculty	
15	Dr.Saleem	Member- Local Society	
16	Mr.Suryaraj	Member – Alumni	
17	Mr.Pon Jashwin Singh	Member – Industrialist	
18	Mr.Brijesh	Member – Student Member	
19	Mr.Thomas Prem Kumar	Member – Parent Member	

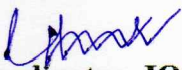
The meeting started with a prayer and an introduction about IQAC is given by the Principal Dr. K. Thyagarajan with the functions and importance of IQAC.

- Dr. M. R. Geetha IQAC Coordinator welcomed all the members of IQAC for the first meeting.
- The Chairperson Dr. K. Thyagarajan initiated the discussion about the importance of IQAC.
- IQAC Coordinator explained about the impact of IQAC in academic excellence.
- Quality policy of the Institution was reviewed.

Functions of IQAC:

IQAC has planned to take various measures to ensure the quality functioning of the Institution as given below:

- Application of quality benchmark for the development of the Institution.
- Parameters for various academic and administrative activities of the Institution.
- Enabling learner centric environment for creating quality education.
- Getting feedback from all stake holders on quality related institutional process
- Promotion of Quality circles, workshops, seminars and quality related themes.
- Documentation of the various programmes leading to quality improvement.
- Development and maintenance of institutional database for the purpose of enhancing institutional quality.
- Periodical conduct of academic and administrative audit and its follow-up.



Coordinator- IQAC





Principal & Chairperson

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