



PONJESLY COLLEGE OF ENGINEERING

NAGERCOIL-629003.

PJCE/IQAC Meeting/2022-23/001

Date: 14-07-2022

CIRCULAR

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 18-07-2022 at 3:00 p.m. in the conference hall. All the IQAC members are informed to attend the meeting without fail.

Agenda for the Meeting....

1. Follow Up of Previous meeting
2. Academic Plan virtual/Online Classes
3. Online course for students
4. Student Induction Programme
5. Mentoring System
6. Placement



Principal

PRINCIPAL
PONJESLY COLLEGE OF ENGINEERING
NAGERCOIL 629 003

Copy forward to:

1. The Honorable Chairman for kind information
2. The Office Superintendent
3. All HOD's
4. IQAC Committee members & File



PONJESLY COLLEGE OF ENGINEERING

NAGERCOIL-629003.

Date: 18-07-2022

Time: 03.00 PM

Venue: Conference Hall

Minutes of the IQAC Meeting held on 18-07-2022

Members Present for the Meeting:

SL.NO.	NAME	CATEGORY	SIGNATURE
1.	Shri. Pon Robert Singh	Patron	
2.	Dr.G.Natarajan	Chair Person	
3.	Mrs.Bijulah Singh	Management Representative	
4.	Dr.M.R.Geetha	IQAC Coordinator	
5.	Prof.S.Arulson Daniel	Senior Administrative Officer	
6.	Dr.R.Isaac Sajan	Senior Administrative Officer	
7.	Dr. Justin Moses Selvamony	Member-Faculty	
8.	Dr.G.Arumugasamy	Member-Faculty	
9.	Dr. V.Anand	Member-Faculty	
10.	Dr.Manju.C.Thayammal	Member-Faculty	
11.	Prof.Banerji	Member-Faculty	
12.	Dr.Kanthavel Kumaran	Member-Faculty	
13.	Prof.Preeta Sherly	Member-Faculty	
14.	Prof.M.Maria Sheeba	Member-Faculty	
15.	Prof.N.K.Arulraj	Member-Faculty	
16.	Dr.Saleem	Member- Local Society	
17.	Mr.Suryaraj	Member – Alumni	
18.	Mr.Pon Jashwin Singh	Member – Industrialist	
19.	Mr.Vineesh Muthu Raja	Member – Student Member	
20.	Mr.Andrews Charles	Member – Parent Member	

The Minutes discussed as;

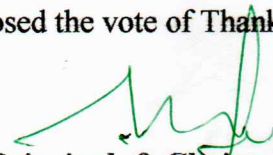
The Minutes discussed as;

The minutes of the meeting conducted on 18-07-2022 was read by Dr. M. R. Geetha, IQAC coordinator. Review of the minutes was taken by the members and the minutes of the meeting were approved.

- Principal Dr. G. Natarajan briefed the progress on academic i.e. Theory, practical sessions and examinations also he added to conduct more activates in the department.
- It was resolved to conduct more placement activates for final year students through placement cell.
- Principal Dr. G. Natarajan, insisted to upload video lectures in the institute website for new courses in regulation 2021 and to follow different innovative techniques to make the students understand the concepts comfortably.
- All the faculties were asked to accelerate research, publications and MoUs in the respective department.
- In order to inculcate research culture among the students , head of the department and the faculties should motivate the students to participate in the project competitions and other inter institute competitions such as Elocutions and Debate etc.
- IQAC members encouraged to take up inter departmental activates and workshop for the students and suggested the Head of the Department to Strengthen other co-curricular activities.
- It was resolved to organize IV for the students as Covid-19 rules were relaxed.
- Effectiveness of functioning of various committees was verified and it was found satisfactory, however it was insisted to update the events organized to update in the institute website periodically.
- The Student representative requested to give importance of sports activities.
- External Members shared their experience and suggested more career related training programs.
- Principal concluded the discussion and IQAC coordinator proposed the vote of Thanks.



Coordinator- IQAC



Principal & Chairperson

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Date: 18-07-2022

ACTION TAKEN REPORT

- Safety must be ensured against Covid-19 spread at college campus. Security Guards and trained persons have been deployed at entrance gate and corridors for thermal scanning and other precautions. All class rooms, laboratories and common places were sanitized apart from the installation of hand sanitizers.
- Documents related to Internships and skill development activities of Academic year 2020-2021 shall be produced to IQAC Cell.
- Placement officer was asked to submit details of placement activities held during Academic year 2020-2021.
- Staff members were instructed to update details of innovative techniques that were carried out in classroom in the log book.
- HoDs were requested to ensure maximum number of students to join ICT courses. It will help them to understand the fundamentals and in turn will be useful for their technical interviews.
- IQAC coordinator Dr. M. R. Geetha, discussed the outcomes of IQAC meeting and requested suggestions from the External members.
- IQAC coordinator was informed to organize workshop on OUTCOME BASED EDUCATION (OBE) and NAAC ACCREDITATION for the junior and newly appointed faculties.


Coordinator- IQAC


Principal



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