



PONJESLY COLLEGE OF ENGINEERING

(A Christian Minority Institution, Approved by All India Council for Technical Education, New Delhi,
Permanently Affiliated to Anna University, Chennai and Recognized
by University Grants Commission under section 2(f) & 12(B), Act 1956)

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TRAINING AND PLACEMENT POLICY	Policy No. : PJCEPL08
	Issue No. :02
	Date : 24-09-2021
Frequency/Next Revision	5 years / Academic Year: 2026-2027

Objectives:

There is a scope for improving the placement ratio of the students. The policy aims at organizing programs for this purpose

Scope:

- To organize Employability development programmes
- To create awareness among the students about being economically independent
- To organize programmes on various career options available to them
- To set up a Competitive Examination guidance cell in the college

Rules:



The Principal, Vice principal, IQAC coordinator, Placement officer and the committee members would be responsible for carrying out this Policy Registration with the Training and Placement Committee is mandatory in order to participate in the placement activities.

- All registered students should submit the following details within three days of registration:
 - a. Copy of their latest resume.
 - b. 2 passport size photographs.
 - c. Photocopies of relevant testimonials/certificates.



- **Any change of mail id or mobile number should be immediately intimated as**, at times, information to students may be sent through their registered mobile number or registered email address.
- Students should have **consistently good attendance and academic record** to avail the services of the Training and Placement Committee.
- Students should be regular in **attending the events and training sessions** organized for their benefit by the College. It is mandatory for all the students registering for placements to have minimum 75% attendance in the Preparatory sessions.
- Resumes submitted by applicants should strictly adhere to the format prescribed by the Training and Placement Committee Otherwise, the application will be rejected.
- **Deadlines will not be extended under any circumstances.**
- All communications with the organization will be through the Training and Placement Committee only and in case the student is in any direct contact with the organization, the student must inform the committee about the same immediately.
- If a student has applied for a job/internship in an organization and gets shortlisted for an interview, it is mandatory for the student to appear for the same.
- A Student can participate in any number of placements till the student secures a job offer. At times, companies/universities may prescribe certain criteria other than eligibility etc. to create a filter for assessing the students. This will be binding on the students.
- If a student gets selected for a job/internship in an organization, he/she shall mail the offer letter to the Placement cell.



Verified by	Approved by
 IQAC Coordinator	 Principal

**IQAC Coordinator,
Ponjesly College of Engineering,
Nagercoil-629 003.**

**PRINCIPAL
PUNJESLY COLLEGE OF ENGINEERING
NAGERCOIL 629 003**